# PhD Research Small Award Program Application

**NOTE: Please review the Graduate Education website for information on information on the documents that must accompany this application. Incomplete, out-of-date, or illegible applications may be declined with an opportunity for resubmission.**

Student name: _____

E-mail address: _____  UT Dallas ID: _____

School: _____  Degree program: _____

Date of request: _____ Date funding needed (min. 6 weeks out): _____

Total amount requested (up to $1,000) $_____

School Administrative staff contact (name and extension): _____

Applying for funding category: (circle one)

1.  Travel to research collections or residency programs in the United States or abroad
2.  Travel for invited research presentations, performances, or exhibitions at significant professional meetings or events both here in the United States and abroad
3.  The purchase of research-related materials, such as videos or microfilms (Note that any equipment purchased with grant money remains the property of UT Dallas)
4.  Expenses related to the translation or transcription of primary research or research materials
5.  Expenses related to recruiting and retaining research participants

Applicant has passed qualifying exam and request is of high value to research/dissertation process:

Yes _____ Request denied _____

Printed name and signature of Program/Dissertation head: _____

School/Departmental 50% matching funds are available (minimum $250):

Yes (list dollar amount) $_____ Request denied: _____

Signature (with budget responsibility): _____ Date: _____

Print name: _____
    (SEND COMPLETED DOCUMENT TO ATTN: BETH KEITHLY, FN31 or ONE FILE TO KEITHLY@UTDALLAS.EDU)

OGE matching funds approved (minimum $250):

Yes (list dollar amount) $_____ Request denied: _____

Signature OGE: _____ Date: _____

**FOR AUDIT PURPOSES, ALL SUPPORTING DOCUMENTATION IS MAINTAINED BY THE APPLICANT'S SCHOOL**